

**Annual Quality Assurance
Report (AQAR)**

of the IQAC.



DULIAJAN COLLEGE.
Duliajan

Annual Quality Assurance Report (AQAR) **of the IQAC.DULIAJAN COLLEGE.**

Name of the Institution : DULIAJAN COLLEGE.

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Year of the Report: 2008-09

Part A.: The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

1.Physical Infrastructure Development:

Proposal – (a) Construction of Library Building:

Justification - The present library building is not spacious enough to accommodate the increasing number of books and Journals and also present reading rooms for students and teachers are also not sufficient to accommodate more than 100 students at a time, so it is proposed to construct a new RCC (Two storied) building in phase-wise manner from the session 2008-2009.

Estimated cost : Rs. 21, 00,000/-

Sourceof Fund :UGC under 11th plan (Development Grant) and partly from college's own sources.

Proposal (b) Construction of Staff Quarter:

Justification - The College has two Girls' hostels but warden quarter is not constructed. So, we propose to construct a staff quarter for the hostel warden.

Estimated cost : Rs. 15, 00,000/-

Sourceof Fund : U.G.C. under 11th Plan (Development grant)

Proposal- (c) Construction of Science Block:

Although a plan for construction of Science Block consisting of Physics, Chemistry, Botany, and Zoology departments has been proposed under scheme of the year 2007-2008 ; but due to non receipt of requisite fund from any source, namely DONER, Govt. of India, and UGC (under 11th plan), so this plan is deferred to the year 2008-09 . We hope to receive this required fund during this year.

Estimated cost : Rs. 75, 00,000/-

Provision of fund : DONNER, Govt. of India and UGC under 11th Plan period.

Proposal - (d) Construction of Information Technology Building:

Justification - A new IT Course comprising PGDCA, BCA and B.Sc (IT) is proposed to introduce in phase wise from the current academic session.

For PGDCA course – Permission for opening the course applied to Dibrugarh University, Dibrugarh, from the academic session 2008-09.

For BCA course - IGNOU already has given permission to run the course from the academic session 2008-09 under convergence scheme.

For this at least six class rooms and three well-equipped laboratories are required. So, a new two-storied RCC building is proposed to be constructed during this year i.e. 2008-2009.

Estimated cost : Rs. 55, 00,000/-

Provision of fund: Oil India Limited (OIL), a PSU, situated at Duliajan is approached for the necessary fund. The plan and estimate is already submitted to the management of Oil India Ltd. for approval.

Proposal – (f) Construction of Assamese Department (One departmental & one big size -class room.)

Due to shortage of class rooms, it is propose to build the Assamese departmental rooms-one departmental office and one big size class room.

Estimated cost: Rs. 5, 00,000/

Provision of Fund: The M.P. of Dibrugarh constituency has been approached for necessary fund from the M.P. area development fund with plan and estimate.

Proposal (g) Construction Of a language laboratory (For Functional English)

A language laboratory for English major students and Functional English is highly essential. So, one room (size 12''X24'') is proposed to construct.

Estimated Cost: Rs. 2, 00,000/

Provision Of fund. : From college's development fund.

Proposal - (e) Construction of a multipurpose shed:

One multipurpose shed of the size (85''X 33'') sq. feet is proposed to construct for organizing unit tests, yoga exercises, and dance classes and also for holding indoor games such as table tennis etc.

Estimated Cost: Rs. 5, 00,000/-

Sources of fund: Oil India Limited, Duliajan, has agreed to provide the required iron structures, for which the plan & estimate is submitted, (Estimate Rs. 2.50 lakhs). The rest of the fund from the college own sources.

2. Academic Infrastructure Development:

Proposal – (a) Strengthening of Science laboratories:

Justification- As suggested by the NAAC peers team in their report, the existing laboratories of Physics, chemistry, Computer Science, Botany, Zoology and Electronics have to be upgraded by procuring more modern equipments and instruments.

Estimated cost : Rs. 5, 00,000/-

Provision of fund: Department Of Science & Technology (DST), Govt. of India has sanctioned a scheme of FAST-NE Package to provide the necessary fund.

3. Introduction of New Courses:

Proposal- (a) PGDCA

A one year diploma course under Dibrugarh University will be introduced from the current academic session i.e. 2008-2009 if given permission by the Dibrugarh University.

Estimated Cost : Rs. 5, 00,000/-

Provision of fund :The course will be a self financing one at no loss no Profit basis. The necessary fund will be collected from the Enrolled students as course fees.

Proposal- (b) Master Degree (MA) in Assamese is planning to introduce from this academic session, 2008-09.

Estimated Cost : Rs. 2, 00,000/-

Provision of fund : The course will be a self financing one at no loss no Profit basis. The necessary fund will be collected from the Enrolled students as course fees.

Proposal (c) Drilling Mud Engineering:

A six month certificate course in Drilling Mud Engineering is planning to introduce with the technical support from Oil India Limited (OIL), a premier public sector crude oil exploration & drilling company of Duliajan, for the TDC(Science) as well as out going students.

OIL has already agreed in principle and initiating the process of formulating the syllabus of the course which will be forwarded to the Dibrugarh University academic council for approval.

Estimated Cost : Rs. 3, 00,000/ (Initial establishment cost.)

Sources of Fund: The course will be a self financing one.

Proposal (d) Distance mode UG courses:

We are planning to introduce some UG and vocational courses offered by the Krishnakanta Handique State Open University (KKHSOU) Guwahati, from the academic 2008-09.

Provision of Fund: Part of the tuition fees collected from the students.

4. Support Service:

Proposal - (a) Strengthening of Library:

At present the college library has about **15,000** books. During this year another **2,000** books are planning to be added.

Estimated cost : Rs. 4, 00,000/-

Provision of fund: U.G.C development grant under 11th plan and students' library fees and grant from govt. of Assam

Proposal – (b) A new coaching center for the SC/ST students in various category II services of govt. and Central governments will be introduced.

Estimated Cost : Rs. 2, 00,000/-

Provision of fund: A Proposal to UGC to provide the necessary fund under 11th Plan development assistance, through Dibrugarh University has been sent.

Proposal (d) Establishment of a Career development & counseling Cell

A full-fledged career development cell with a new room with computer internet Xerox machine with one fulltime coordinator(Student welfare & placement officer) is proposed to established to coordinate all the students” related development activities.

Estimated Cost: Rs.5, 00,000/-

Source of Fund: The plan & estimate for the project is placed before the UGC under 11th plan (Development)

Proposal (b) Enhancement of Initiative for Competence Building in College.

To enhance of initiative for competence building in the college, we propose to organize the following Workshop/Seminar and training programmers for the Principal, teachers, and students and group C & D employees of the College during the XIth Plan period.

Estimated Cost: Rs. 50,000/-

Source of Fund: UGC Development fund under XI th plan.

5. Campus Development:

Proposal - (a) Construction of an Overhead Water Tank with Deep Tube well.

The water supply system of the college is not sufficient to cater about 1,700 people of the college. So, it is proposed to construct an overhead water tank with deep tube well to overcome the problem.

Estimated Cost: Rs.2, 00,000/-

Sources of Fund: A plan & estimate is placed before the UGC under 11th plan (Development plan)

Proposal (c) Renovation of the Botanical garden:

Estimated cost: Rs.2, 50,000/-

Sources of Fund: A project is submitted to State Institute of rural Development (SIRD) an autonomous body of Assam government for financial assistance for the renovation of the garden.

Proposal - (d) Construction of Approach road.

The construction of approach road connecting the newly built Girls' hostel and other departmental buildings could not be completed during 2007-08, so this year it is planned to be completed.

Estimated cost : Rs. 2, 50,000/-

Provision of fund: The local self government i.e. Panchayat and Jhila Parisad will be approached for the required fund.

6. Extension Activities:

Proposal - (a) Introduction of N.C.C.:

The Dibrugarh district authorities of N.C.C. have been approached for the introduction of NCC both for Boys' & Girls' of the college. The NCC authorities has already informed us about the induction of the course and also provided the necessary materials and fund.

Proposal - (b) N.S.S activities:

The activities of N.S.S. of the college already initiated various schemes such as survey of birth record among the tea-gardens workers, AIDS awareness programme etc. This year also it is planning to increase its activities among the neighboring villages.

7. Extra-curricular activities:

For the all-round development of the students especially in the field of Sports, literary activities as well as cultural activities such as drama, dance, vocal and also for mental & physical developments a scheme will be launched. Under this scheme two separate development cell will be launched. One sports promotion council and other is literacy & cultural development cell.

The sports promotion cell will oversee all types of out door and indoor games, and also other physical activities such as power lifting gymnasium etc. The literary & cultural cell will over see such types of activities such as drama, dance, vocal musical instruments, and literary activities such a recitation, short story writing etc. As the students of the college will be encourage to take up any one of the above activities. These activities will be held weekly two days after the normal class hours.

Source of fund: A large fund will be necessary to implement the above scheme. For necessary fund, Alumni association and guardian forum have been approached.

The outcome achieved by the end of the year:

1. Physical Infrastructure Development:

Proposal – (a) Construction of Library Building:

The UGC has provisionally sanctioned the project under the 11th plan .The construction works is expected to complete during the year 2009-10.

Proposal --(b) Construction of Staff Quarter:

The sanction of the UGC is yet to be received under the 11th plan.

Proposal --(c) Construction of Information Technology Building:.

We are waiting for the final sanction from OIL management.

Proposal – (d) Construction of Assamese Department (One departmental & one big size class room.)

The construction of proposed building for Assamese Department is completed within the stipulated time frame.

Proposal-- (e) Construction Of a language laboratory (For Functional English)

The construction of proposed room for language laboratory is completed within the stipulated time frame.

Proposal- (f) Construction of Science Block

The construction science block is yet to be started due to non receipt of requisite fund from any sources.

Proposal (g) Construction of a multipurpose shed

The foundation of the proposed shed is already completed .Oil India Limited is yet to provide the iron structure. As soon as the iron structure is received, the rest of the work will be completed.

2. Campus Development:

Proposal – (a) Construction of Approach road:

The construction of approach road connecting the newly built Girls' hostel and other departmental buildings is partly done. The remaining will be completed with the assistance of financial aid provided by the local Councilor of Anchalic Panchayat (Block level Panchayat).

Proposal - (b) Construction of an Overhead Water Tank with Deep Tube well.

This proposal is yet to be materialized due to non receipt of fund from UGC.

Proposal (c) Renovation of the Botanical garden:

The SIRD has sanctioned an amount of Rs. 2, 00,000/ for the project. The fencing of the garden and also the plantation of the sapling are started.

3. Introduction of New Courses:

Proposal- (a) PGDCA :

Dibrugarh University has inspected the college and permitted the college to start the course from the session 2009-10. We are making the necessary arrangement for launching the course.

Proposal- (b) Master Degree (MA):

In Assamese: The Dibrugarh University has yet to give the permission to open the course.

Proposal (c) Drilling Mud Engineering:

We are making the necessary arrangement to launch the course from the session 2009-10..

Proposal (d) Distance mode UG courses:

We are planning to introduce to some UG and vocational courses offered by the Krishnakanta Handique State Open University (KKHSOU) Guwahati, from the academic 2008-09.

Provision of Fund: Part of the tuition fees collected from the student

4. Support Services:

Proposal - (a) Strengthening of Library:

We have spent about Rs.5, 00, 0000/ grant received from Assam government for the library.

Proposal –(b) A new coaching center for the SC/ST students in various category II services of govt.and Central governments will be introduced.

We have started the course and already one batch of students is trained in the centre.

Proposal (c) Establishment of a Career development & counseling Cell

The cell starts functioning. The cell already conducted two counseling sessions with the active cooperation of oil India Limited, an Oil PSU of Duliajan.

5. Extension Activities:

Proposal - (a) Introduction of N.C.C.:

We have yet to receive the sanctioned for the Scheme by the concern District authority.

Proposal - (b) N.S.S activities: The activities of N.S.S. of the college initiated various schemes such as survey of birth record among the tea-gardens workers, AIDS awareness programme etc. from the fund received from UNICEF through Dibrugarh University.

6.Extra-curricular activities:

For the all-round development of the students especially in the field of Sports, literary activities as well as cultural activities such as drama, dance, vocal and also for mental & physical developments various schemes was launched. Under this scheme two separate development cell are formed. One sports promotion council and other is literacy & cultural development cell.

The sports promotion cell is overseeing all types of out door and indoor games, and also other physical activities such as power lifting, gymnasium etc. The literary & cultural cell is over supervising such types of activities such as drama, dance, vocal musical instruments, and literary activities such a recitation, short story writing. These activities are held weekly two days after the normal class hours.

For outdoor activities six trained persons are engaged to train the students in various fields. In case of literary activities also several experts such as Dance, Drama, Vocal, Instrumentations are also engaged.

Part- B

Activities reflecting the goals and objectives of the institution:

To realize the vision & goals of the college, the following activities are implemented or planning to implement:

- To involve the teachers and students for participation in the developments works for the society, various activities are carried out through NSS in the economically and socially backward areas.
- It is also planning to realize aims & objectives of the students, a program for psychological counseling with the active assistance of Oil India Limited, a PSU of Duliajan from the current academic session. OIL management has agreed in principal to arrange a series of psychological counseling for the students & teachers
- With the help of the PTA, it is also planning to arrange some short term educational programs for the educationally & economically backward guardians such as Computer Education, Vocational Courses, etc
- To develop the moral faculty of the students a series of lectures were initiated under some knowledgeable persons from renown such as **Art of Living, Patanjali, Brahma Kumari Ishawaria Vishwavidyalaya** etc
- Some new courses like Rural Development, Mass Communication etc are introduced to inculcate the social responsibility & mobility towards the community
- The students are encouraged to be the good and responsible citizens with the active participation with the various community development programs.
- To develop the mental horizon of the students exposure visit and tour programs are frequently conducted within and out side the state.

01 New academic programmes initiated (UG and PG) :

The following courses are initiated during the academic session 2008-09.

(a) PGDCA –

A one year diploma course under Dibrugarh University will be introduce from the current academic session i.e. 2008-2009 if given permission by the Dibrugarh University.

Estimated Cost : Rs. 5, 00,000/-

Provision of fund :

The course will be a self financing one at no loss no Profit basis.

The necessary fund will be collected from the Enrolled students as course fees.

(b) Master Degree (MA) in Assamese is planning to introduce from this academic session, 2008-09.

Estimated Cost : Rs. 2, 00,000/-

Provision of fund : The course will be a self financing one at no loss no Profit basis.

The necessary fund will be collected from the Enrolled students as course fees.

(c) Drilling Mud Engineering :

A six month certificate course in Mud Engineering Technology is planning to introduce with the support and assistance from Oil India Limited (OIL), a premier public sector crude oil exploration & drilling company of Duliajan, for the TDC as well as outgoing students.

OIL has already agreed in principle and initiating the process of formulating the syllabus of the course which will be forwarded to the Dibrugarh University academic council for approval.

Estimated Cost : Rs. 3, 00,000/ (Initial establishment cost.)

Sources of Fund: The course will be a self financing one.

(d) Distance mode UG courses:

We are planning to introduce to some UG and vocational courses offered by the Krishnakanta Handique State Open University (KKHSOU) Guwahati, from the academic 2008-09.

Provision of Fund: Part of the tuition fees collected from the students.

03. Innovations in curricular design and transaction:

- a) As the college is affiliated to the Dibrugarh University, Dibrugarh, hence the college has no role in designing of the curriculum. In spite of these limitations, the faculty of the college is regularly interacting with curriculum designing authority for up gradation of the curriculum both in personal and official level.
- b) As far as class room transaction is concern, we are initiating some measures such as holding of class, for major students only, in the field for such subjects as History, Sociology, and Economics etc.
- c) Also every department is organizing regularly group discussions & departmental seminar on the topic of the curriculum.
- d) Interfaculty exchange programme has been introduced. The details have been given in the Heading of Best Practices No.1.

04. Inter-Disciplinary programmes started: NIL

05. Examination reforms implemented:

Although no major examination reforms are implemented but we are initiating some measures in case of TDC major students. For awarding of marks for the sectional tests for internal assessment by holding unite tests, we are introducing a process which is elaborate in details in the last year report.

06. Candidates Qualified: NET/SLET/GATE etc.: Nil

07. Initiative towards faculty development programme:

The faculty members are encouraged to participate in orientation & refresher courses conducted in various Universities in India. And also to participate in national & International conferences.

08. Total number of seminars/workshops conducted:

i) State Level Seminar: NIL.

ii) Workshop -

1. Psychiatric Counseling & workshop.

2. Workshop on Scripts writing of Drama.

09. RESEARCH PROJECTS:

(a) Ph.D. Undergoing: Nil

Sl.No	Name of the teachers
1.	
2.	
3.	

(b) Completed and obtained Ph.D.degree.

Sl.No	Name of the teachers
1	Mr. J.K.Tiwari, Senior Lecturer, Deptt. Of Commerce
2	Mr. P.J. Borthakur, Selection Gr. Lecturer, Deptt. Of Mathematics.

10. Patents generated, If any: NIL

11. New collaborative research programmes: NIL

12. Research grants received from various agencies:

Two Minor Research (MRP) Grants received from University Grant Commission, New Delhi.

13. DETAILS OF RESEARCH SCHOLARS:

a) Ph.D. Undergoing

Sl.No	Name of the teachers
1.	Miss R. Dehinigia, Lecturer (Contractual), Deptt. Of Sociology

b) Research works submitted for Ph.D. NIL

14. Citation index of faculty members and impact factor: NIL

15. Honors/Awards to faculty:

Name of the teacher	Name of the award	year
Dr Satyakam Borthakur, lecturer, Department of Assamese.	Late Bharat Chandra Boruah memorial award, A state level award.	2008, by Duliajan Sahitya Sabha, a branch of Assam sahitya Sabha.

16. Internal resources generated: NIL

17. Details of departments getting SAP, COSIST (ASSIST)/DST.FIST, etc. assistance /recognition:

The college is selected by the Department of Science & Technology, Govt. Of India, under NER-FIST package for Rs.50 Lacs during the period of 11th plan.

18. Community services:

I. AIDS Awareness Programmes: The NSS group of the college has held several AIDS awareness programme in nearby villages & tea gardens under the schemes of Unisef and also with the active cooperation of Rotary club of Duliajan.

19. Teachers and officers newly recruited: NIL

20. Teaching – Non- teaching staff ratio: 1.4:1.0

21. Improvement in library services: Computerization of library services.

. Library is partially computerized.(Soul Software is installed)

22. New Books /Journals subscribed and their cost:

I. No. of Books newly added : 1545 Nos. Cost: Rs.3, 93,743/-

II.No. of Journals newly added: 25 Nos. Cost: Rs.21, 345/-

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback:

All TDC streams (Arts, Science and Commerce)

24. Unit cost of Education:

Rs.13, 302 (inclusive of higher secondary and Degree students)

25. Computerization of administration and the process of admissions and examination results, issue of certificates: Partly computerized.

26. Increase in the infrastructural facilities:

- a) Construction of Assamese Department (One departmental & one big size class room.)
- b) Construction Of a language laboratory (For Functional English subject)

27. Technology up gradation:

All the faculty members and non -teaching staff are regularly given computer training and also office relating training. Regarding the increase in the internet access, local BSNL would not sanctioned more than one line due to the non availability of Telephone lines.

28. Increase in the internet access and training to teachers and students:

The internet access is available to the teachers during the college working hours. The computer training program for teaching & non teaching staff is contuning from the year 2007.

29. Financial aid to students:

Poor students are given scholarship from college own resources in every year.

30. Support from the Alumni Association and its Activities:

The Alumni association of the college lends their helping hand in organizing one of the important functions of the college **Foundation Day of the College** on 1st August 2007. For that purpose, a public meeting was organized .A talk on an important topic is delivered by a renowned literate person of Assam.

Apart from this the association also extends their helping hand in every important matters of the college whenever it is necessary.

31. Support from Parent –Teacher Association and its Activities:

32. Health Services:

- I. Health Awareness Programmes:** Birth registration of the nearest villages of Duliajan College namely Chalakataki, Kumudnagar, Kamalabari, Gutibari T.E. etc. during September, 2007.
- II. AIDS Awareness Programmes:** The NSS group of the college has held several AIDS awareness programme in nearby villages & tea gardens under the schemes of Unisef and also with the active cooperation of Rotary club of Duliajan.

33. Performance in Sports activities:

Sri Rituparna Phatowali represented the (under 21) state (Assam) cricket team in 2007 - 08
Sri Jun Bora won gold medal in state boxing championship in 2007-08

34. Incentives to outstanding sportspersons:

For outstanding sports persons, we provide any training facilities if he desires, with assistance from Oil India Limited, Duliajan PSU.

35. Student achievements and awards: NIL

36. Activities of the Guidance and Counseling Cell:

A career Counsellor, from Guwahati Mrs. Boruah and her team held two days long sessions for the students of H.S. and T.D.C. on 17th & 18th November 2008. A two days long personality development workshop was held on 28th & 29th January 2009 conducted by Reforms payas, a management training group of Guwahati, sponsored by oil India Limited, Duliajan.

37. Placement services provided to students:

During this year we could not provide any placement services to the students.

38. Development programmes for non-teaching staff:

One administrative training program was held for the non teaching staff of our college.

39. Best practices of the institution:

1. **Title:**

Inter-college Faculty Exchange program.

2. **Context / Objectives:**

In view of the shortage of the qualified teachers in various departments of the college, endeavors has been made by the college to meet the requirements, some selected experiences and knowledgeable teachers from nearby colleges are invited as the guest lecturer for the greater interest of the students.

3. **The practices:**

- a) The HOD of the all the departments are asked to prepare & shortlist the name of the topics to be covered under this scheme, of the concern subject.
- b) The H.O.D.s” is also requested to search out the experts in the concerned fields.
- c) A certain timeframe is also asked to prepare to accommodate those lectures.
- d) To materialize the practice into reality a separate class room equipped with audio-visual equipments is allotted.

4) **Evidences of success:**

This practice shows good results which is reflected in the Final TDC examinations (both major & core) compared o the previous years.

5) **Problems encountered:**

Some times the knowledgeable & experienced teachers are not available in the nearby colleges for certain topics of a particular subject, as a result of which such expertise are to be drawn from the outside the district and other places of the state, which has created financial constrained on the part of the college.

6) Resources Required:

- i) An Experience teacher is required for the program to function as Co-ordinator.
- ii) A substantial amount of money has to be budgeted.
- iii) A permanent guest house for the college is very essential to accommodate the guest lecturers from out side of the district otherwise a substantial amount have to spend on hotel accommodations.
- iv) At least 1or 2 L.C.D. (s) with computer(s) and related accessories are necessary to run the classes.

40. Linkages developed with National /International, academic/research bodies: NIL

41. Any other relevant information:

Books published by the teachers during the year 2008-09

Sl.No.	Name of the teacher	Name of the books & year
01	Dr. Satykam Borthakur, a Lecturer of Assamese Department.	i) <u>Self Composed</u> a) Charitrahina Kapahi Aru Anyanya Prasangat - Collection of Articles on Literature, 2008 (In Assamese) b) Jatitatabadar Jahannam Yatra --- A collection of Articles on Current Affairs , 2008 (In Assamese) c) Trangled Thoughts – A collection of selected poems (In Assamese) and also translated into English, by Mr. Amiya Khanikar lecturer of English deptt. 2008. ii) <u>Edited</u> a) Parijat Haran Nat.(In Assamese),2008 b) Bhojan Bihar Nat. (In Assamee), 2008.
02	Mr. Amiya Khanikar,H.O.D. of English Department.	Translated into English a collection of selected poem an Assamese by Dr. S.K.Borthakur, a lecturer of Assamese department.Duliajan College.

PART – C

Details of the action plan of the institution for the year 2009-10

Action Plan - 2009-2010

We have prepared an action plan for 10 years from 2005 -2015. The following portion is planning to implement for the year 2009-10.

1. Physical Infrastructure Development:

Proposal- (a) Construction of Science Block:

Although plan for construction of Science Blocks to have the Physics, Chemistry, Botany, and Zoology departments has been proposed under the year 2007-2008 but due to not received of fund under any sources, namely DONNER, Govt. of India, and UGC under 11th plan, so this plan is continued for the year 2008-09. We also hope to receive this required fund during this year.

Estimated cost : Rs. 75, 00,000/-

Provision of fund : DONNER, Govt. of India and UGC under 11th Plan period.

Proposal – (b) Construction of Library Building:

Justification - The present library building is not spacious enough to accommodate the increasing number of books and Journals and also present reading rooms for students and teachers are also not sufficient to accommodate more than 100 students at a time, so it is proposed to construct a new RCC (Two storied) building in phase-wise manner from the session 2008-2009.

Estimated cost : Rs. 21, 00,000/-

Source of Fund : UGC under 11th plan (Development Grant)

Proposal (c) Construction of Staff Quarter:

Justification - The College has two Girls' hostels but warden quarter is not constructed. So, we propose to construct a staff quarter for the hostel warden.

Estimated cost : Rs. 10, 00,000/-

Source of Fund : U.G.C. under 11th Plane (Development grant)

Proposal - (d) Construction of Information Technology Building:

Justification - A new IT Courses comprising PGDCA, BCA and B.Sc (IT) is proposed to introduce in phase wise manner from the current academic session. For this at least seven class rooms and four well-equipped laboratories are required.

So, a new two-storied RCC building is proposed to be constructed during this year i.e. 2009-2010.

Estimated cost : Rs. 55, 00,000/-

Provision of Fund : Oil India Limited(OIL), a PSU, situated at Duliajan, has sanctioning a grant of Rs.55 lacs

Proposal - (d) Construction of a multipurpose shed:

One multipurpose shed of the size (85”X 33”) sq. feet is proposed to construct for organizing unit tests, yoga exercises, and dance classes and also for holding indoor games such as table tennis etc.

Estimated Cost: Rs. 5, 00,000/-

Sources of fund: Oil India Limited, Duliajan, has agreed to provide the required iron structures for which the plan & estimate is submitted. The rest of the fund from the college own sources.

Proposal (e) Construction of Boys Hostel (On room hiring basis)

Since the college is rural based. Most of the students are coming from rural areas. Some of the students are coming as far as 15 Kms. from the college. So to accommodate the students coming from economically backward families, we propose to construct some low cost rooms to accommodate them on hiring basis.

Estimated Cost: Rs. 4, 00,000/-

Sources of Fund: A plan has been submitted to the UGC under Development plan during the 11th plan.

2.Campus Development:

Proposal (a) Construction of an Overhead Water Tank with Deep Tube well.

Estimated Cost: Rs.2, 00,000/-

Sources of Fund: A plan & estimate is placed before the UGC under 11th plan (Development)

Proposal – (b) Construction of Approach road:

The construction of approach road connecting the newly built Girls' hostel and other departmental buildings could not be completed during 2007-08, so this year it is planned to be completed

Estimated cost : Rs. 2, 50,000/-

Provision of fund: The local self government i.e. Panchayat and Jhila Parisad have been approached for the required fund.

Proposal (c) Construction of one gymnasium hall:

A multi purpose gymnasium hall is planning to construct during the year 2009-2010.

Estimated Cost: Rs. 2, 00,000/-

Provision of Fund: From the College's own sources and also donation from alumni Association.

3. Academic Infrastructure Development:

Proposal – (a) Strengthening of Science laboratories:

Justification- As suggested by the NAAC peers team in their report, the existing laboratories of Physics, chemistry, Computer Science, Botany, Zoology and Electronics have to be upgraded by prosecuting more modern equipments and instrument.

Estimated cost : Rs. 5, 00,000/-

Provision of fund: Department Of Science & Technology (DST), Govt. of India has sanctioned a scheme of FAST-NE Package to provide the necessary fund.

4. Introduction of New Courses:

Proposal- (a) B.Sc (IT) –

A Three year degree course under Dibrugarh University will be introduce from the current academic session i.e. 2009-2010 if given permission by the Dibrugarh University.

Estimated Cost : Rs. 5, 00,000/-

Provision of fund : The course will be a self financing one at no loss no Profit basis. The necessary fund proposal has been submitted to UGC under 11th plan proposal.

Proposal- (b) Master Degree (MA) in Assamese is planning to introduce from this academic session, 2009-10.

Estimated Cost : Rs. 2, 00,000/-

Provision of fund : The course will be a self financing one, on no loss no Profit basis. The necessary fund will be collected from the Enrolled students as course fees.

5. Support Service:

Proposal - (a) Strengthening of Library:

At present the college library has about **15,000** books. During this year another **2,000** books are planning to be added.

Estimated cost : Rs. 4, 00,000/-

Provision of fund: U.G.C development grant under 11th plan and students' library fees and grant from govt. of Assam.

Proposal (b) Enhancement of Initiative for Competence Building in College.

To enhance of initiative for competence building in the college, we propose to organize the following Workshop/Seminar and training programmers for the Principal, teachers, and students and group C & D employees of the College during the XIth Plan period.

Estimated Cost: Rs. 50,000/-

Source of Fund: UGC Development fund under XI th plan.

Proposal – (c) A new coaching course for the SC/ST students for various categories of II services of govt. and Central governments is planning to introduce.

Estimated Cost : Rs. 2, 00,000/-

Provision of fund: A Proposal to UGC to provide the necessary fund under 11th plan development assistance, through Dibrugarh University has been sent for permission.

Proposal (d) Establishment of a Career development & counseling Cell

A full-fledged career development cell with a new room with computer internet Xerox machine facilities with one fulltime coordinator(Student welfare & placement officer) is proposed to establish to coordinate all the students" related development activities.

Estimated Cost: Rs.5, 00,000/-

Source of Fund: The plan & estimate for the project is placed before the UGC under 11th plan (Development).

6. Extension Activities:

Proposal -(a) Introduction of N.C.C.:

The Dibrugarh district authorities of N.C.C. has been approach for the introduction of NCC Both for Boys' & Girls' of the college. The NCC authorities has already informed us about the approval of the course and also provided the necessary materials and fund.

Proposal - (b) N.S.S activities:

The activities of N.S.S. of the college already initiated various schemes such as survey of birth record among the tea-gardens workers, AIDS awareness programme etc. This year it is planning to adopt one educationally backward village from the neighboring areas.

Proposal - (c) Revitilation of the existing Botanical garden:

The existing Botanical cum medicinal garden of the college is at present in dilapidated condition due to the lack of proper maintainence and finance. Now it is proposed to again build the garden with proper maintain for the benefit of the students as well as general public of Duliajan area. It is also proposed to establish one cultivator training centre for the nearby small farmers with the help of Agricultural department.

Estimated cost : Rs. 2, 50,000/-

Source of Fund : State Institute of Rural development (SIRD) a State Government Undertaking Institution has been approach with a scheme for financial assistance.

7. Extra-curricular activities:

For the all-round development of the students, especially in the field of Sports, literary activities as well as cultural activities such as drama, dance, vocal and also for mental & physical developments a scheme will be launched. Under this scheme two separate development cell will be launched. One sports promotion council and other is literary & cultural development cell.

The sports promotion cell will oversee all types of out door and indoor games, and also other physical activities such as power lifting gymnasium etc. The literary & cultural cell will oversee such types of activities such as drama, dance, vocal musical instruments, and literary activities such as recitation, short story writing etc. As the students of the college will be encouraged to take up any one of the above activities. These activities will be held weekly two days after the normal class hours.

Source of fund: A huge fund will be necessary to implement the above scheme. For necessary fund, Alumni association and guardian forum will be approached and one plan has also been sent to UGC under 11th plan (Development).